

**BYLAWS OF THE CAPITAL AREA CHAPTER OF THE
TEXAS ASSOCIATION OF SPORTS OFFICIALS – SOCCER DIVISION**

ARTICLE I: Name & Purpose

Section 1: The name of this association is the Capital Area Chapter (hereafter referred to as Chapter) of the Texas Association of Sports Officials-Soccer, (hereafter referred to as TASO-S) a division of the Texas Association of Sports Officials., a Nonprofit Corporation, (hereafter referred to as TASO).

Section 2: The purpose of this Chapter shall be to foster and promote amateur sports competition in the game of soccer by:

- A. Advancing the ideals of good sportsmanship and fair play through qualified officiating in soccer, and respect for the authority of soccer officials at all levels of competition.
- B. Providing educational programs to advance the skills of soccer officials at the High School level of competition.
- C. Providing public information programs that encourage appreciation for the competence of soccer officials.
- D. Developing concepts of good sportsmanship among the youth of the nation, both as competitors and as spectators.
- E. Analyzing soccer rules to identify problems and seek solutions in cooperation with appropriate rule making bodies.
- F. Developing and maintaining a membership consisting of experienced and capable soccer officials whose integrity is above reproach.
- G. Fostering a high standard of ethics, closer cooperation, and better understanding among officials, athletic representatives, coaches, players, and the media.

ARTICLE II

CHAPTER GEOGRAPHICAL AREA

Section 1: The Chapter shall be domiciled in Travis county Austin, Texas. The geographic area of the Chapter shall include areas in the contiguous counties of Caldwell, Bastrop, Hays, and Williamson. The geographical area may be extended to include areas of Blanco, Burnet, Lampasas, Lee, and Milam counties. In the event a chapter is formed and approved by the TASO-S in any of the preceding counties, the county or area shall be deleted from the geographical area of the Chapter at the request of the new chapter or TASO-S.

ARTICLE III

MEMBERSHIP

Section 1: Applications will be processed according to procedures established by TASO and TASO-S Board of Directors.

Section 2: Approval of Membership Application:

- A. Applicants must be at least 16 years of age.
- B. Applicants shall have satisfactorily completed the prescribed application form and submitted it to the Chapter Secretary.
- C. Applicants must submit the current dues and application fees with each application. The amounts of such fees are to be determined by the Board of Directors of TASO-S and the Chapter Board of Directors.
- D. Applicants shall take and satisfactorily complete the prescribed written test on rules and mechanics. The minimum passing grade will be determined by the Board of Directors, however may not be less than 70% or the minimum score set by TASO-S.
- E. Applicants, upon approval, shall become members of the state association, TASO, receive an annual membership card, and additionally, applicants will receive one NFHS badge which shall be worn when officiating all University Interscholastic League (hereafter referred to as UIL) or Texas Association of Private and Parochial School (hereafter referred to as TAPPS) games.
- F. The membership year shall be from October 1st to September 30th of each calendar year unless defined otherwise by the TASO State Soccer Division.

- G. Applicants transferring from another chapter shall be considered for Level classification for which they qualify as soon as their prior credentials can be confirmed with their previous chapter.

Section 3: Membership of the Capital Area Chapter shall be designated as Certified, Registered or Probationary. Only Certified and Registered members are entitled to hold office.

Section 4: A registered member is a new member, or a member who has less than 2 completed years of experience as a high school soccer official in the TASO soccer division or any other state association which is a member of NFHS. The qualifications for “Registered” status in the Capital Area Chapter are:

- A. Current membership in TASO-S
- B. Must have paid the state and local dues for the current year
- C. Must score a 70 or higher on the required TASO/NFHS rules examination for that year
- D. Must attend all required Chapter training clinics and mandatory meetings for that year or have been granted an excused absence
- E. Must participate in the minimum number of scrimmage match officiating hours as defined in the Chapter Operating Procedures.
- F. Adhere to the Chapter’s Code of Ethics.

Section 5: A certified member is a returning member, who has a minimum of 2 completed years of experience as a high school soccer official in the TASO soccer division or any other state association which is a member of NFHS. The qualifications for “Certified” status in the Capital Area Chapter are:

- A. Current membership in TASO-S
- B. Must have paid the state and local dues for the current year
- C. Must score a 80 or higher on the required TASO/NFHS rules examination for that year
- D. Must attend all required Chapter training clinics and mandatory meetings for that year or have been granted an excused absence
- E. Must participate in the minimum number of scrimmage match officiating hours as defined in the Chapter Operating Procedures.
- F. Adhere to the Chapter’s Code of Ethics.
- G. Participates in the minimum number of hours mentoring, training or conducting training modules as defined in the Chapter Operating Procedures.

Section 6: A probationary member is a member who is not in good standing according to the Capital Area Chapter's Bylaws or stated policies and procedures. Probationary members are not entitled to work post-season playoff matches, nor will be eligible for Finals. Probationary members will serve a minimum of one (1) year on probation. At the end of the probationary period, members must submit a request in writing to the Board of Directors for reinstatement as a member in good standing and must pay all applicable dues and fees are required by the Chapter and TASO-S to become current.

Section 7: Upon recommendation of the Board of Directors and with approval of the membership at a regular or called meeting, Lifetime, Honorary and Emeritus members from other chapters may be admitted to the Chapter. Necessary requirements such as dues, fees, etc may be stipulated by the Board of Directors or TASO-S.

Section 8: Each member shall be required to accept the responsibilities as defined by the current Bylaws and Chapter Operating Procedures.

- A. Each Certified or Registered member must attend all mandatory meetings and any other meetings as necessary to comply with TASO-S or Chapter training requirements, including the End-of-Season business meeting. Any Certified and Registered member who fails to attend the prescribed meetings must present the reason in writing/email, and any fee assessed, to the Board of Directors within seven (7) days of the meeting missed. Members not meeting the attendance requirements can be placed on the Probationary membership list or recommended for suspension.
- B. Each Certified or Registered member must attend all mandatory Chapter training clinics each year. These members must take and pass the mandatory rules test supplied by TASO/NFHS by January 1st of any season. Any such member who does not comply may be placed on the Probationary membership list.
- C. Supplementary fees must be paid within the period of time specified by the Operating Procedures. Any member who does not comply with the requirement can be placed on the Probationary membership list and will not be assigned matches for the following season until such fees are paid.
- D. Any member of the Chapter who accepts any requests for the Chapter directly from a coach, school official, TASO-S or any other person or agency must immediately contact a member of the . No member of the Chapter shall directly or indirectly solicit matches for themselves or others from coaches or school officials. This will result in a direct violation of the Code of Ethics.
- E. Each Certified, or Registered member must possess all the necessary equipment and wear the uniform prescribed by the Chapter within TASO-S guidelines.

- F. Each member must cooperate to the fullest extent with the Board of Directors in the investigation of any TASO soccer-related matter.

Section 9: Privileges of Membership

- A. All members in good standing have voting privileges in selecting the elected officers of the Chapter.
- B. All members in good standing of the Chapter have voting privileges in selecting a District Director, provided a member with multiple chapter or multiple district memberships may vote in only one such chapter for the position of District Director.
- C. All members in good standing of the Chapter may officiate in any soccer match their ranking supports, provided they meet the requirements of Certified, or Registered members.
- D. All Chapter officers, to be eligible for and hold office, either elected or appointed, must be and remain Registered or Certified members in good standing during their term or terms in office.

ARTICLE IV
Officers and their Duties

Section 1: The elected officers of the Capital Area TASO Soccer Chapter shall consist of President, Vice-President, Secretary, Treasurer and three Directors. These officers shall hold office and execute the duties herein provided. The President may assign these officers additional duties as needed. They may officiate in any soccer match, provided they meet the same requirements as the other Certified or Registered members of the Chapter, provided that such assignment does not interfere with any regular or called Board of Directors meeting. The elected officers shall not be compensated to perform their duties as officers of the Chapter. A paid or otherwise compensated independent contractor or subcontractor of the Chapter shall not serve as an officer of the Chapter.

Section 2: The President of the Chapter shall have the following duties and responsibilities:

- A. Shall be the Chairman of the Board of Directors and preside at all meetings of the Committee.
- B. Shall call, prepare the agenda, and preside at all meetings of the Chapter. The tentative agenda should be posted on the Chapter website a minimum of 24 hours prior to each regularly scheduled meeting.
- C. Shall have the power to appoint any committee necessary to assign in performing the duties of President.
- D. Shall have the power to appoint the chairperson of the disciplinary subcommittee, subject to the approval of a majority of the Board of Directors.
- E. Shall be responsible to attend the state meeting of TASO-S along with the District Director (if requested) to represent the Chapter.
- F. May appoint a Sergeant at Arms as necessary.
- G. With the approval of the majority vote of the Board of Directors, may appoint a qualified attorney to advise the Board on legal matters and/or a Parliamentarian who shall be knowledgeable and experienced in the application of Robert's Rules of Order. If not already elected members of the Board, they will serve as ex-officio, non-voting members of the Board of Directors.

- H. Shall be responsible for appointing any vacancy of the Board of Directors in the event the Vice-President, Secretary, Treasurer or District Directors resigns or is recalled before or during the soccer season, until a nomination and election process can be conducted. The appointment must be approved by a majority vote of the Board of Directors.

Section 3: The Vice-President of the Chapter shall have the following duties and responsibilities:

- A. Shall be responsible for membership recruitment and retention programs
- B. Shall be responsible for administering the Written Test, and recording scores.
- C. Shall be responsible for members COPE certification tracking, either by on-line certification or by viewing COPE video at a special session as required by UIL.
- D. Shall perform the duties of the President in his/her absence.
- E. Shall assist the Secretary in keeping an accurate role of attendance of each local chapter meeting.
- F. Represent the Board of Directors as “plaintiff” if necessary in disciplinary matters

Section 4: The Secretary of the Chapter shall have the following duties and responsibilities:

- A. Shall keep the minutes of all meetings of the Chapter and of the Board of Directors; shall send out all notices; preserve all records; and, have charge of all necessary printing and publications ordered by the Chapter.
- B. Shall be responsible for maintaining a roster of all Athletic Directors for School Districts served by the Chapter, as well as a Roster of all Soccer coaches in those districts. An updated roster of these officials will be provided each year.
- C. Shall maintain an accurate roster of the current membership and provide an updated list to the treasurer.
- D. Shall be responsible to attend the state meeting of TASO, to assist the District Director in obtaining any and all information and supplies for the upcoming soccer season.
- E. Shall be responsible for all communications between the chapter and the Parent TASO Soccer Division office, including assisting the Treasurer in getting membership information filed, TASO IDs, and fees paid on time.
- F. Shall be responsible for all communications between the chapter and the schools served by the chapter. This includes assisting members that have not been paid for officiating matches within the timeframe stipulated by the UIL.
- G. Shall manage the Scrimmage program as a training program for chapter members, ensure Scrimmage agreements are in place with the schools, and provide the Treasurer with the necessary information to track Scrimmage fee income as well as credits to the assigned scrimmage officials.
- H. Shall submit the list of top referees (approved by the Board of Directors) to the UIL for use in selecting officials for Play-offs and State Finals.
- I. Shall negotiate mileage fees with school districts as authorized by the Board of Directors within the Guidelines of the UIL Soccer Manual and TASO-S.
- J. Work with the Chapter Webmaster to ensure all information on the chapter's website is kept accurate and current.

Section 5: The Treasurer of the Chapter shall have the following duties and responsibilities:

- A. Shall have charge of the collection and disbursement of all fees and dues authorized by the Chapter and TASO-S, including assigning fees; shall place all receipts of the Chapter into one fund from which disbursements authorized by the President shall be made; shall carry the funds of the Chapter in the name of the Capital Area Chapter of TASO-S; and, maintain a complete financial record in the name of the Capital Area Chapter of TASO-S.
- B. Shall have the right, together with such other Officer(s) designated by the Board, to sign all checks, drafts, notes or orders for the payment of money.
- C. Shall, each year, send to each member a notice of dues and registration fees according to the then current Chapter and TASO-S Operating Procedures.
- D. Shall present the Officers and Board of Directors a yearly financial statement for the year ending November 30th. Copies shall be made available to each member of the retiring and newly elected officers. A summary of this report shall be provided to the membership at the December business meeting.
- E. Shall be responsible for all necessary paperwork and funds that need to be submitted to the state office of TASO.
- F. Shall send all current member W-9 forms to all school districts served by the chapter.
- G. Shall collect and account for all scrimmage game fees, providing information to the secretary who will follow-up with the schools on late or non- payment of such fees.
- H. Shall collect and account for all assignor's fees incurred by the members.
- I. Shall disburse payments to appointed chapter referee assignors as independent contractors of the Capital Area Chapter of TASO-S in accordance with chapter operating procedures and agreements.
- J. Shall distribute the 1099 forms as required to appointed chapter assignors or the webmaster as independent contractors of the Capital Area Chapter of TASO-S.

Section 6: There shall be three Chapter Directors elected at large from the membership of the chapter. Their duties are as follows:

- A. Serve as liaison for the membership of the Chapter, handling any questions and comments from the membership. Additional director roles described below will be appointed by the President.
- B. A Director shall serve as “Director of Training and Assessments”.
- C. A second Director shall serve as “Rules Interpreter”.
- D. The third Director shall serve as “Director of Fields and Facilities”, handling problems with fields and facilities reported by members with the schools the Chapter serves.

Section 7: The Rules Interpreter shall serve as the official interpreter of soccer rules and mechanics for the Chapter and shall provide support in this regard for all chapter members. The Rules Interpreter shall work with the Director of Training to conduct necessary rules and mechanics classes as required and will represent Chapter at TASO-S rules meetings.

Section 8: The Disciplinary Subcommittee Chairperson shall be responsible for appointing members of the disciplinary subcommittee. Subcommittee members must be chapter members in good standing, and Board of Directors members may serve if called. . The attendance of a minimum of five subcommittee members (inclusive of the chairperson) is required for conducting subcommittee business. The “defendant” has the right to be heard, and face the “plaintiff” in a fair and impartial hearing. Hearings may be held by teleconference or in-person, as decided by the chairperson using the TASO Due Process procedures. If the plaintiff is the Board of Directors itself, the Vice President shall represent the “plaintiff” in the proceedings.

Section 9: The Immediate Past President shall perform the duties of the President in case of absence of both President and Vice President, and shall act in an advisory role to the President and Directors. In this role, the Immediate Past President will audit the overall operation and present plans for the continued development of the Chapter.

Section 10: The Chapter Assignor shall be appointed by the President and must be approved by the Board of Directors. The Assignor may appoint sub-assignors, who must be approved by the Board of Directors, to assist in assigning matches or administration related to match assigning. Sub-assignors that directly assign officials must be Chapter Members in good standing. Administrative assignors are not required to be members and may not assign officials to matches. All assignors and sub-assignors serve at the will of the Board of Directors and are independent contractors of the Capital Area Chapter of TASO Soccer Division. The Chapter Assignor shall not be a voting member of the Board of Directors, however may be requested to attend one or more Board of Directors meetings by the President.

Section 11: A Chapter Webmaster may be appointed by the President and approved by a majority vote of the Board of Directors. This webmaster may be compensated as an independent contractor of the Chapter at the discretion of the Board of Directors.

- A. The duties of the webmaster are to keep the Chapter's website operational and the posted information current during the TASO-S soccer season.
- B. The webmaster shall submit expenses to the Treasurer for charges related to domain name registration and web-server facilities.

Section 12: The Sergeant at Arms of the Chapter shall maintain order of all chapter meetings.

ARTICLE V
The Board of Directors

Section 1: The Board of Directors shall be composed of the President, Vice-President, Secretary, Treasurer and the three (3) Directors. The immediate past President and the District Director for the Chapter shall serve in a non-voting capacity. In the event of a tie vote of the Board of Directors, the District Director may cast the deciding vote. In the event the District Director is unavailable or does not cast the tie-breaking vote the immediate past President may cast the deciding vote. Participation in Board of Directors meetings shall be limited to Chapter Board of Directors members unless an invitation to participate is extended to a member or guest. The Board of Directors shall be the governing body of the Capital Area Chapter of TASO-S and shall be responsible for fulfilling the purposes, and administering the operations of this organization, subject to the rules, procedures and directives of TASO-S and TASO. The Board of Directors shall be empowered to rule on situations not covered in the bylaws and to adopt all operating procedures and to govern its own deliberations. The duties and responsibilities of the Board of Directors shall be to actively manage the Chapter business, procedures and policies and make recommendations to the Chapter in regard to:

- A. Proposing the time, place and the length of regular meetings.
- B. The enforcement of TASO-S regulations regarding uniforms, required equipment and appearance and adherence to the Code of Ethics.
- C. Investigation of alleged solicitation of matches by any member
- D. Reviewing the financial reports of the Treasurer.
- E. Reviewing and keeping up-to-date the stated Operating Procedures, and Bylaws of the Chapter.
- F. Proposing new ideas for improvement of the operation of the Chapter.
- G. Supervision, approval and reassignment, if necessary, of match assignments.
- H. Review and approve member ranking adjustments as requested by the Director of Training and Assessments or the Chapter assignors within the guidelines of the Chapter's Operating Procedures.

Section 2: It shall be the duty of the Board of Directors to screen all applicants for membership in the Chapter. Recommendations for membership by the Board of Directors shall be based on Article I Section 2 (Purpose) and the requirements in Article III (Membership) of the Bylaws.

Section 3: The disciplinary subcommittee shall have the power to make full investigations of any alleged violations of the Bylaws of the Chapter, Chapter Operating procedures or TASO / Chapter Code of Ethics by any member. Notification and hearings for the accused must follow the TASO State Due Process policy.

Section 4: The disciplinary subcommittee shall decide upon acquittal, probation, suspension, and/or termination of any member from the Chapter to include, but not limited to the following instances:

- A. Failure of a member to give full cooperation to the disciplinary subcommittee in the investigation of any Chapter soccer related matter.
- B. Any other action of a member which is not compatible with the stated Operating Procedures, Bylaws or Code of Ethics of the Chapter.
- C. Failure to fulfill a contract except in an emergency situation.
- D. Any other behavior of a member of the Chapter that the chapter membership, UIL, TASO state office, or school official deems inappropriate.

The disciplinary subcommittee chairperson shall report the findings and sanctions to the Board of Directors at a regularly or specially called Board of Directors meeting. For a termination, the Board of Directors has the power to accept, amend or reject the recommendations and proposed sanction of the Disciplinary subcommittee by a 3/4 majority vote. If amendment or rejection of the recommendations is passed, a written justification supporting the amendment or rejection of the recommendations must be preserved in chapter records. The Board of Directors will accept findings and recommendations of acquittal, probation or suspension from the disciplinary subcommittee without a vote.

Section 5: Any member sanctioned with a violation for which probation, suspension or termination has been decided, must be notified by “Registered Mail Return Receipt Requested” or hand delivered letter of the charges, findings and sanction. The member has 30 days from notification to appeal the decision in writing to the TASO State Division office through the Chapter’s District Director as defined in the TASO State Due Process procedures document.

Section 6: Probation may include, but is not limited to the following: verbal reprimand, probation period not to exceed one (1) year, fines and/or a combination of the above. Suspension will result in a letter of reprimand, a written record of Suspension in the chapter files, an immediate removal of all game assignments for a period not to exceed one (1) year, fines, and/or a combination of the above. Termination will result in a letter of reprimand, a written record of termination in the Chapter files, an immediate removal of all game assignments and chapter membership, Fines may also be imposed. The State TASO Division office must be notified in the case of a suspended or terminated member.

Section 7: A previously terminated member may be considered for a subsequent season's registration, upon submitting a letter of request to the chapter Board of Directors. The registration of a previously terminated member must be approved by a majority of the Chapter Board of Directors and the State TASO Division office.

Section 8: Any member that has been sanctioned with a probation, suspension or termination may appeal to the TASO State Soccer Division according to the current Bylaws of TASO and the TASO Due Process. Any appeal must be in writing and submitted to the chapter's TASO District Director along with payment of the appropriate fee. Failure to follow any portion of the TASO Due Process, by either party, will result in the probation, suspension, and/or termination being upheld or dismissed, respectively.

ARTICLE VI

Election of Officers and Board of Directors Members

Section 1: The election of officers and Board of Directors members shall be by a majority of secret ballots. All nominations for officers and Board of Directors members will be made through a nominating committee assigned by the President, or can be made from the floor at the end-of-season business meeting. Nominations for chapter officers can only be made by Certified or Registered members. All nominations must be in writing or via email to the chairman of the nominating committee beginning with the commencement of the business meeting prior to the end-of-season business meeting. The chairman of the nominating committee will announce all candidates at each of these meetings. All eligible nominees will be posted to the Chapter website within 48 hours of each meeting. Nominations received outside of meetings will be posted to the Chapter website within 48 hours of the next business meeting (if received and certified by that time) by the nominating committee. Nominations to be printed on the ballot must be received four (4) days prior to the end-of-season business meeting. A sample ballot will be posted to the Chapter website no later than 72 hours (three days) prior to the end-of-season business meeting. The chairman of the nominating committee will prepare a written ballot with all accepted names. There shall be no write in candidates. All candidates shall have agreed to serve before their nomination. The retiring President shall automatically become the Immediate Past President. Elections will be held at the end-of-season business meeting.

Section2: Each elected or appointed member of the Board of Directors shall be a member in good standing of TASO-S. A member not in good standing may not hold office.

Section 3: Officers and Board of Directors members shall be elected according to the following schedule:

- A. Even year: President, Treasurer, “Rules Interpreter” Director
- B. Odd year: Vice-President, Secretary, Director of Training, Director of Fields
- C. In the event that this schedule is ratified in a odd year the current term of the President, Treasurer and “Rules Interpreter” Director shall be extended by one year.
- D. In the event that this schedule is ratified in an even year the current term of the Vice-President, Secretary, Director of Training and Director of Fields shall be extended by one year.

Section 4: The term of office for the President, Vice-President, Secretary, Treasurer and the three (3) Directors shall be for a period of two (2) years beginning May 1st of each year. The term of office may be extended by one year in the event of the special circumstance defined in Section 2C and 2D of these bylaws. Each officer can be elected to two (2) consecutive terms. Subsequent to vacating such office for two (2) years, the officer may be reelected to the same office.

Section 5: If there is a vacancy in the office of President, the Vice President shall become the President until an election can be held. If there is a simultaneous vacancy in both the office of President and Vice President, the Secretary is authorized to conduct an emergency meeting of the Board of Directors by telephone and both such offices may be filled by a majority vote of the Board of Directors by telephone. If the Immediate Past President is no longer a member in good standing, or cannot or will not fulfill the responsibilities of the position, the President shall appoint an eligible member to perform duties of the Immediate Past President. Any vacancy in any office or in the Board of Directors shall be filled at a regular or called meeting with the exception of Immediate Past President. All members shall be notified at least ten (10) days prior to the meeting of the proposed election. Nominations will be made during the meeting prior to the election. If the office being vacated has one (1) year or more left in the current term, the replacement officer will have served a term in office at the completion of this term.

Section 6: No local chapter office may be held concurrently with any TASO State office.

Section 7: Any officer is subject to recall upon a signed petition by three-fourths (3/4) of the membership. A request for recall must be filed with the Chapter President or Chapter Vice-President if the office of President is recalled, with the officer or officers whose recall is being requested not eligible to vote. A minimum of 30 days will be permitted before the vote from the membership is taken. Notification of the proposed recall election must be received by the general membership ten (10) days prior to the meeting at which the vote will be taken.

ARTICLE VII

Meetings

Section 1: Business Meetings:

- A. The Chapter shall hold monthly meetings of members beginning two months before the beginning of the UIL soccer season of each year and continuing until the month following the end of the UIL soccer season. Notice of such meeting shall be provided to all members at least 15 days before the meeting. Each member shall be entitled to one vote on any business considered at such regular membership meeting.
- B. The place, time and date for the monthly meeting shall be determined by the Board of Directors prior to the beginning of each season.
- C. Attendance of Business Meetings by members is mandatory. Failing to attend such meetings without an excused absence may result in reduced ranking and lack of consideration for Play-Off matches.

Section 2: The end-of-season business meeting and election of officers and Board of Directors members shall be held during the last regular meeting of the season.

Section 3: All members of the Chapter and their guests, coaches, school officials, TASO or TASO-S officers or members or UIL employees and representatives may be admitted to any regular meeting.

Section 4: A called meeting shall be defined as one in which all members are notified by phone, mail or email at least seven (7) days before the scheduled meeting.

Section 5: One-tenth (1/10th) of the members of the Chapter at any membership meeting, or a majority of the Board of Directors at a called Board of Directors meeting, shall constitute a quorum but any member may adjourn a meeting. A mail vote of the members and the Board of Directors may be taken.

Section 6: The Chapter Board of Directors shall hold at least one (1) meeting per year before the beginning of the first monthly membership meeting each year. The President may call a meeting of the Board of Directors at any time. The President must forthwith call a meeting of the Board of Directors at the written request of a majority of the Board of Directors members. Any member of the Board of Directors that misses two or more consecutively called Board of Directors meetings may be immediately removed by a majority vote of the Board of Directors.

Section 7: The order of business at all meetings shall be as follows:

1. Introduction of Guests or special attendees
2. Reading of minutes of previous meeting
3. Reports of officers
4. Unfinished business
5. New Business
6. Election of officers, if appropriate
7. Training , as scheduled

Section 8: The Chapter shall be conducted generally according to Robert's Rules of Order, as from time to time amended.

ARTICLE VIII

Dues, Assessments, and Fees

Section 1: All members shall pay an annual fee to the Chapter as annual dues. This annual fee is due on the date specified in the TASO-S Operating Procedures of the fiscal year prior to which it applies.

Section 2: Assigning fees paid to the appointed assignors for their services shall be based on the current member's assignments and shall become payable upon notice from the Treasurer assisted by the Secretary. The rate for the Assigning fee and cancellation of match fee shall be set by the Board of Directors.

Section 3: Additional fees and assessments may be made for specific purposes when they have been approved by the membership at a regular meeting.

Section 4: The minimum fee of the Chapter for officiating high school, middle school or parochial school matches shall conform to the fee set by the University Interscholastic League and / or TASO-S based on match length or type.

ARTICLE IX

Amendments of Stated Policies and Bylaws

Section 1: The Bylaws of the Chapter may be amended at any regular or called meeting by a simple majority of the votes cast, provided that the proposed change has been presented at a regular or called meeting or sent by mail or email, ten days prior to the voting meeting.

Section 2: The Stated Policies and Operating Procedures of the Chapter may be amended at any regular or called Board of Directors meeting by a simple majority of the votes cast, provided that the proposed change has been sent by mail or email, ten days prior to the voting meeting. Approved amendments shall go into effect immediately, unless otherwise stated by the Board of Directors.

Section 3: Amendments to the Stated Policies and Operation Procedures approved by the Board of Directors may be rejected by a majority vote of the membership once a motion for such rejection is raised and passed from the floor at a regular or called business meeting.

Section 4: If there is a conflict between any provision of these Chapter bylaws or Operating Procedures and any provision(s) of the TASO bylaws and TASO Soccer Division Operating Procedures, the provisions of the bylaws of TASO and the Operating Procedures of the TASO Soccer Division shall be deemed paramount and shall prevail.

Section 5: Such regulations as may be necessary and proper for the conduct of business and affairs of the Chapter shall be provided for in the Operating Procedures, such Operating Procedures serving as an addendum to these bylaws.

END OF DOCUMENT

Revision Log:

Originally Approved: November, 1992

Scanned from Paper Copy provided by Michelle Maloney to Michael Day 10/14/03

SSOA changed to current organization/division name: TASO Soccer Division 10/17/03

SOA changed to current organization name: TASO 10/17/03

Amended to Split Treasurer, Secretary position: 10/5/2008

Secretary, Treasurer Split Ratified by Membership 10/6/2008

Massive rewrite of bylaws performed by Chapter President, Michael Day 10/15-11/09/08

Presented to Membership for Review at Scheduled Chapter business meeting 11/10/08

Modifications made based on Member and Board of Directors member feedback 11/18/08

Modifications made based on Board of Directors member feedback & approval 11/19/08

Ratification / Adoption vote scheduled for December 1st, 2008 Business meeting

BYLAWS Ratified and in effect on December 1st, 2008

Amendments concerning the Disciplinary subcommittee and chair made on June 27th, 2010

Amendments Ratified on October 4th, 2010 General meeting by majority vote of Membership.